

We are committed to protecting your privacy. This Privacy Policy informs you of our privacy practices for [www.amcham.fi](http://www.amcham.fi) as well as Amcham Finland's member registry. Amcham Finland Ry is a registered non-profit association organized under the laws of Finland.

Data Controller:

Amcham Finland Ry ("Amcham")  
Business ID: 1985788-0  
Eteläranta 6 A 8  
00130 Helsinki  
Finland

Contact information:

Julia Mäklin  
Telephone: +358 50 430 3443  
E-mail: info (at) amcham.fi

We collect and process information concerning the contact persons of member companies. We only collect information that you voluntarily give us via email or directly through the website or that which your employer has provided us with. The information we process may include your contact information, such as your name, telephone number and/or email address and other related information that you send to us.

We process your personal data because you are a contact person of an Amcham member company. Amcham, therefore, has a legitimate interest in processing such data. We use the information to respond to your questions and inquiries. We may also contact you in the future via email, unless you ask us not to.

Your data may be processed by Amcham staff members both in the EU and the United States. We will not disclose personal data to third parties but we may transfer your data to our service partners and use it for research purposes benefitting the membership. Such transfers will be carried out in compliance with applicable laws and necessary safeguards. We oblige such third parties to keep the transferred personal data confidential and secure.

By contacting us via the email address or phone number given above, you may:

- Access the data we have collected on you;
- Request us to erase or rectify any erroneous, unnecessary, incomplete or obsolete personal data;
- Prohibit us from processing your personal data; and
- Express any other concern you have about the use of your data.

Although we strive to solve any disagreements through negotiation, we would like to note that you have the right to lodge a complaint with a supervisory authority.

The data collected will be maintained so long as the company providing it is a member of Amcham Finland or affiliated with our programs or until the company informs us of a change in its contact personnel. Once such a membership or affiliation ends or the contact person is changed by request of the concerned party, the data will be deleted within 1 month of the expiry of the membership (membership occurs on an annual basis, and so the expiry date will always be December 31 unless expressly agreed otherwise).

We have implemented a number of technical and organizational measures necessary for securing the personal data against unlawful processing.

Our Privacy Policy may change from time to time and all updates will be posted on our website.

### **Signing up to Amcham Finland's events**

By signing up to an Amcham Finland event, you agree to your information being processed for event purposes. This means that Amcham Finland will use your information to create collaterals, such as name tags, place settings, etc. Amcham Finland may also send out a list of all participants to those that have signed up to the event as well as to our service partners.

Should you request that we take your allergies and food restrictions into account, you consent to Amcham Finland providing this information to our vendors and event partners to the extent that they need to be aware of the restrictions.

Amcham Finland may also use your information to send you updates concerning upcoming event, as well as materials related to the event after it has concluded. If you are representing a member company, Amcham Finland may add your contact information, such as your name, telephone number and/or email address and other information that you send to us, to our member database. This data will be used in accordance to the principles stated above.

By signing up to an Amcham Finland event, you agree to have your picture taken during the event. Amcham Finland may use pictures in which you appear on our websites and other social channels such as Twitter, Facebook and Instagram.